



COMMISSION REGULAR MEETING AGENDA

Port of Seattle Commission

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Our Mission:

The Port of Seattle is a public agency that creates jobs by advancing trade and commerce, promoting industrial growth, and stimulating economic development

Strategic Objectives:

- Position the Puget Sound region as a premier international logistics hub
- Advance this region as a leading tourism destination and business gateway
- Use our influence as an institution to promote small business growth and workforce development
- Be the greenest, and most energy efficient port in North America

Date: December 12, 2017

Location: Port of Seattle Headquarters – Pier 69
2711 Alaskan Way, Seattle, Washington

ORDER OF BUSINESS

12:00 noon

1. CALL TO ORDER

2. Recess to EXECUTIVE SESSION* – Pursuant to RCW 42.30.110, if necessary.

1:00 p.m.: Reconvene or Call to Order and Pledge of Allegiance

OPEN PUBLIC SESSION**

3. SPECIAL ORDERS OF BUSINESS

- 3a. Executive Director Report for December 12, 2017. **(no enclosures)**

4. UNANIMOUS CONSENT CALENDAR***

- 4a. Approval of the minutes of the regular meetings of July 25 and August 8, 2017. **(no enclosures)**
- 4b. Approval of the Claims and Obligations for the period November 1, 2017-November 30, 2017, including accounts payable check nos. 920485-021171 in the amount of \$6,485,835.28; accounts payable ACH nos. 003624-004435 in the amount of \$52,322,219.05; accounts payable wire transfer nos. 014773-014790 in the amount of \$7,293,883.27, payroll check nos. 187935-188286 in the amount of \$267,328.95; and payroll ACH nos. 830347-834328 in the amount of \$9,324,275.18 for a fund total of \$75,693,541.73. **(memo enclosed)**
- 4c. Authorization for the Executive Director to execute contracts with community service organizations, for a total combined value of \$550,000, over the next three years, to implement the Airport Community Ecology Fund Small Matching Grants Program subject to the project funding criteria contained in the agenda memorandum. Each contract is solicited under RCW 35.21.278, contract with community service organization for public improvements. **(memo enclosed)**
- 4d. Authorization for the Executive Director to (1) proceed with construction and installation of automated screening lanes at security checkpoints 2, 3 and 5 at Seattle-Tacoma International Airport; and, (2) use Port crews for construction efforts. The total estimated cost of this project is \$17,000,000. **(memo and presentation enclosed)**
- 4e. Authorization for the Executive Director to (1) proceed with the PeopleSoft Financials Upgrade project; (2) procure hardware, software, and consulting services; and (3) use Port staff for implementation, for a total project cost not to exceed \$3,600,000. **(memo enclosed)**
- 4f. Authorization for the Executive Director to execute two consulting contracts, one with an amount not to exceed \$1,400,000 and one with an amount not to exceed \$500,000, for financial consulting services for up to three (3) years with three (3) one year options, for a total of up to 6 years and \$1,900,000. **(memo enclosed)**

* *An Executive Session may be held at any time after the convening time, if necessary.*

** *Please silence all personal electronic devices during the Public Session.*

*** *Consent Calendar items are considered routine and are adopted by one motion without discussion.*

If requested, items may be removed from Consent and considered individually following public testimony.

4. UNANIMOUS CONSENT CALENDAR, Continued

- 4g. Authorization for the Executive Director to execute up to two indefinite delivery, indefinite quantity contracts for Buildings and Structures Architectural and Engineering Services. One for \$700,000 with a small business subcontracting goal, and one for \$300,000 as a small business set-aside, with a contract ordering period of five years (365 days with four one year options). There is no funding associated with this request. ([memo](#) enclosed)
- 4h. Authorization for the Executive Director to amend and increase the Not-to-Exceed amount of the Puget Sound Energy Engineering Services and Construction Agreement required for the Alternative Utility Facility from \$250,000 to \$850,000(CIP #C800538). ([memo](#) enclosed)
- 4i. Approval of the 2018 – 2022 Long Range Plan. ([memo](#), [presentation](#), and [plan document](#) enclosed)
- 4j. Authorization for the Chief Executive Officer to execute a new collective bargaining agreement between the Port of Seattle and the International Brotherhood of Teamsters, Local 117, representing Sergeants at the Port of Seattle covering the period from January 1, 2018, through December 31, 2018. ([memo](#) and [draft agreement](#) enclosed)
- 4k. Authorization for the Chief Executive Officer to execute a new collective bargaining agreement between the Port of Seattle and the International Brotherhood of Teamsters, Local 117, representing Officers at the Port of Seattle covering the period from January 1, 2018, through December 31, 2018. ([memo](#) and [draft agreement](#) enclosed)

5. **PUBLIC TESTIMONY** – Public testimony procedures may be found online at www.portseattle.org/About/Commission/Procedures.

6. DIVISION, CORPORATE, AND COMMISSION ACTION ITEMS

- 6a. *[Removed from agenda.]*
- 6b. Second Reading and Final Passage of Resolution No. 3741, a Resolution of the Port Commission of the Port of Seattle authorizing the Executive Director to execute an Interlocal Agreement with the City of SeaTac to establish a mutual and cooperative system for exercising their respective jurisdictional authority regarding land use, surface water management, interagency cooperation, economic development, and public safety. ([memo](#), [draft resolution](#), [proposed agreement](#), and [errata sheet](#) enclosed)
- 6c. Proposed Amendments to Commission Bylaws as approved on First Reading on December 5, 2017 – no vote on Second Reading proposed on December 12, 2017. ([draft resolution](#), [amendments](#), and [appendix](#) enclosed)
- 6d. Authorization for the Executive Director to accept a Washington State Department of Commerce grant for a maximum of \$317,000, and develop, advertise, and execute a Public Works Building Engineering Systems Contract for the Pier 69 Solar Energy Project, with an estimated total project cost of \$515,000 (CIP #C80888). ([memo](#) and [presentation](#) enclosed)

7. STAFF BRIEFINGS –

- 7a. Amendment Review for Diversity in Contracting Policy Directive. (**materials to follow**)

8. ADDITIONAL NEW BUSINESS**9. ADJOURNMENT**